

BUBBENHALL PARISH COUNCIL

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Minutes of the Bubbenhall Parish Council Meeting held on Tuesday 23 July 2019 in the Village Hall, Bubbenhall.

Present: Cllr Jan Lucas Chair of the Parish Council
Cllr Bob Powell
Cllr Joanne Shattock
Cllr Win Nwachukwu
Cllr James Macalister

In attendance: PCSO Sharron Underwood
Cllr Pam Redford Warwick District Council
Cllr Wallace Redford Warwickshire County Council
Mr Doug Evans Parish Clerk

Five members of the public present.

1. APOLOGIES FOR ABSENCE

Cllr Sam Baker and Cllr Trevor Wright (WDC).

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MEMBERSHIP

The appointment of James Macalister as a Co-opted Councillor was approved unanimously after being proposed by the Chair and seconded by Cllr Shattock.

There remained one Councillor vacancy.

4. MINUTES OF PREVIOUS MEETING HELD ON 18 JUNE 2019

These were confirmed and signed.

5. MATTERS ARISING AND UPDATES

i. Spout/oak tree/trough

The Chair explained that the work to repoint the granite sets around The Spout and to repair the crack in the wall needed to be carried out, prior to the renewal of the trough, to prevent weed regrowth in the previously jet washed areas. A quotation of £120 for the work had been received from Tony Sproul and it was agreed that the Clerk would liaise with Tony to arrange for the work to be carried out.

Tony had reported that he was still attempting to source a new trough and suitable grants to cover its cost. On behalf of the Parish Council, the Chair thanked Cllrs Redford for their offer to gift a replacement trough, although it had not been the correct shape and style.

ii. Village Hall CCTV

The Chair reported that he had met with the South Warwickshire Rural Crime Coordinator, Bob Church, to discuss the installation of CCTV but Bob had advised that the process was complicated with the village hall having to register with the Information Commissioner's Office and appoint a

Data Protection Officer to deal with requests from the public. Recorded footage would also need to be regularly checked. Cllr Shattock questioned whether other halls in the area had CCTV but there was a general feeling that there were none. Initial costs would be in the region of £500-£700 but annual running costs were not known.

After discussion, and as anti-social behaviour in the village had subsided, it was agreed to put any plans for CCTV on hold but that position could be reviewed if necessary. In the meantime, it was agreed to find out if other halls had CCTV and PCSO Underwood agreed to work with the Chair on establishing what equipment would be needed, if the decision was taken to install at some point in the future. It was also agreed to investigate the costs of dummy cameras as an alternative.

iii. Update on WW1 and WW2 memorial

The Chair reported that it had not been possible to establish the original members of Pete Wilkins' group but Bob Cragg agreed to continue to try and find out. The village email would also be used for this purpose as there were many people willing to be part of the group and to continue with the plans but a leader would be needed.

6. POLICE REPORT

PCSO Underwood tabled a crime incident report and gave an overview of its contents. Cllr Nwachukwu reported that she had seen two naked people in a car in Pagets Lane and had called 101 but could not get through after being on hold for an extensive length of time. She also commented on other incidents in the area including suspicious youths on bikes.

In response to a question, PCSO Underwood advised all incidents of door-to-door 'salesmen' to be reported on 101 if the individuals' credentials could not be verified.

7. FINANCE

i. Financial reports and payment schedule

The following payments detailed in the payment schedule were authorised, after being proposed by the Chair and seconded by Cllr Powell.

██████████	£112.00
Heritage & Sons	£468.00
Doug Evans	£353.75
Jan Lucas	£20.99
██████████	£64.00
A D R Sproul	£70.00
██████████	£353.75

8. ADMINISTRATION

There was nothing to report on this item.

9. HIGHWAYS UPDATE

i. Update on HGVs and buses using local lanes

The Chair reported that some communication had taken place with National Express and gave a brief overview. Some of the information regarding bus sizes had been confusing and it was agreed that the Clerk would arrange for the Chair, Cllr Powell and Cllr Wallace Redford to meet with Barry Molesworth, the Highways and Roadworks Co-ordinator at National Express Coventry, to discuss the situation.

Following a recent sighting of a Catteralls coach using the wrong lanes, it was agreed that a letter would be drafted by the Chair for the Clerk to send to the company.

With regards to HGVs, the Clerk would contact again all companies whose vehicles had been sighted using the wrong lanes.

ii. Footpaths update

The Chair reported that a number of footpaths in the village required attention and agreed to circulate a list to which others could be added. Tony Cox had reported that there were some bushes overhanging the pavement in Waggoners Close but, after some discussion, it was not concluded as to whose responsibility it was to cut them.

Cllr Powell reported that the resurfacing work and double white lines on the A445 had been completed very successfully, along with the work on the pavements in Moat Close. This had also included the lowering of the pavements at the start of the close and Cllr Powell agreed to check the rest of the village to see if there was a need for others to be lowered.

It was agreed that the Chair and Cllr Powell would consider the best location for the 30 mph speed limit roundels to be painted on the road and then report to Cllr Wallace Redford to follow-up. Cllr Powell reported that another site had been approved for the Speed Watch programme and this was well within the 30 mph boundaries.

10. BUSINESS FROM MEMBERS OF THE PUBLIC

There was nothing to report on this item.

11. PLANNING

i. APP/T3725/D/19/3227058 – Rivendell, Stoneleigh Road, Bubbenhall, CV8 3BT

The Clerk reported that he had circulated the decision letter on the above appeal which explained that it had been refused. Councillors commented on the fact that the decision letter acknowledged the importance of the openness of the green belt, not just from a visual point of view but also from a spatial perspective.

ii. W/19/1136 – Middle Barn, Pagets Lane, Bubbenhall, CV8 3BJ

The Chair stated that he thought the newly submitted plans were exactly the same as the previously refused ones but would draft a letter for the Clerk to send to the Planning Officer.

12. YOUTH SPACE AND RECREATION GROUND

- i.** The Clerk reported that the refurbishment work on the multi-play equipment had been completed and the bark chippings had been replenished. All that remained was for Chris Goddard to carry out some cleaning of parts of the equipment.
- ii.** The Chair reported that the new tennis net box had been completed and just needed the fitting to be completed. The padlock had also been purchased. Derek Morris had refused to take any money for his time making the box but the Chair had insisted he submit an invoice for materials. He had also completed the repair on the memorial bench and would do the same with regards to materials for that work.

Councillors commented that the wildflower meadow was looking much better.

13. REPORTS FROM MEETINGS ATTENDED

The Chair reported that he had attended the Rural East Forum meeting where the new crime patrols had been voted in as a priority. There had also been a talk on radicalisation and how to spot the signs.

At the meeting with the Highways Department, attended with Walter Bush and Cllr Wallace Redford, the Chair reported that the proposed Rowley Road closure had been discussed. This was planned for 3 weeks in September to allow for the installation of a large storm drain, although it was not planned to close the road for the roundabout work. It had been left with Walter to arrange a meeting in August with Buckingham's, the contractor, the Highways Department and all local Parish Councils to discuss all of the issues. It was feared that, although the specified diversion routes would bypass the village, these would be widely ignored. Cllr Wallace Redford explained that Buckingham's were being told by the County Council that they had to attend Parish Council meetings to keep communities updated. Cllr Redford was also attempting to stipulate to the Highways Department that the larger, more effective, orange signs should be used to ban HGVs from unsuitable roads.

The Chair reported that at the South of Coventry Liaison meeting with Ragu Sittambalam, green agenda items had been discussed, along with an expectation that the start date of Gateway South would be in the autumn.

Councillors discussed at length the various enforcement issues that required addressing at the site and these would be followed up by Cllr Pam Redford.

14. PARISH MATTERS AND ITEMS FOR THE AGENDA OF NEXT MEETING

i. Graham Johnson – a tribute

The Chair reported that Graham Johnson had recently passed away and that his funeral would be taking place at 11.30am on 29 July at St Giles. Graham had contributed much to the community for many years; he had virtually single-handedly built the village hall and had also been instrumental in its extension, as well being involved in all maintenance for over 30 years. The Village Hall Committee would be discussing the installation of a truly deserved memorial plaque as a fitting tribute to a highly regarded village resident. The Chair agreed to send an appropriate card to his widow on behalf of the Parish Council.

ii. Broken memorial bench in playing field – update on repairs and agreement to pay for materials

This item had been covered earlier in the meeting.

iii. To approve printing costs for the October litter pick leaflets

The printing cost of £17 for the leaflets to publicise the litter pick was approved.

15. CORRESPONDENCE NOT DEALT WITH IN OTHER ITEMS

There was nothing to report on this item.

Date of next meeting – 03 September 2019